

SUNY - AIRPO
State University of New York
Association for Institutional Research and Planning Officers

<http://www.corning-cc.edu/institutionalassessment/AIRPO.htm>

Meeting at AIRPO Conference, Binghamton, New York
June 11, 1999

Call to Order:

President Jane Hammond called the meeting to order.

Approval of Minutes:

There were no official minutes at the time of the meeting.

Unofficially, Carol Wood gave an overview of the group's meeting held on November 16, 1998 at the NEAIR Conference, in Philadelphia, PA. Discussions were based on information Tommy Annas from SUNY Administration gave on transfer tracking and on the alumni survey. The month of June was determined to be the best time for the AIRPO annual conference in 1999.

Unofficially, Mark Eckstein gave an overview of the last business meeting held June 9, 1998 at the annual conference held June 9, 1998. Discussions revolved around attendance at the NEAIR conference and dates for the 1999 Conference. He stated who the current officers were and which positions were up for nomination and election.

All of the verbal minutes presented received no objections, so they were accepted as stated and passed.

Treasurer's Report:

Mark Eckstein reviewed the amounts presented on the Treasurer's Report. The 1999 Conference estimated expenses were \$4,900 and the estimated revenues were \$5,000. Adding this estimation to the current checking account and savings account, the funds available would be approximately \$2,746.76.

Nomination and Elections of New Executive Officers:

The following positions were up for nomination and/or re-election:

- Vice President - 1 year term
- Secretary/Treasurer - 1 year term
- Colleges of Arts & Sciences - 2 year term
- Colleges of Technology - 2 year term
- Community Colleges, Large - 2 year term
- SUNY Administration - 2 year term

The following people were nominated:

Nominated	by Whom	For What
Peter Partell	Lynn Atkinson	Vice President
Cathy Alvord	Gail Hermosilla	Secretary/Treasurer
Robert Poultz-Snyder	Bruce Szelest	Colleges of Arts & Sciences
Marion Whitney	Carol Wood	Colleges of Technology
Tony Napoli	Dave Seguin	Community Colleges, Large
Catherine Regan	Marlene Arno	SUNY Administration

All of the above nominations were seconded and accepted. Because there were no other nominations for an official election, the nominees were voted on at the meeting. The slate of nominations was moved, seconded, and unanimously passed.

It was stated that in the year 2000, the following offices will be up for nomination and election:

Vice President	Secretary/Treasurer
University Centers	Specialized Colleges
Statutory Colleges	Community Colleges, Small

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Other Business:

Jane Hammond, President

A) Web site: AIRPO now has its own URL. Our thanks to Scott Dittloff for volunteering as our web-master and maintaining this for us. The list of attendees to the Conference would be posted on the official AIRPO web site.

B) Future Role of AIRPO:

Discussion was introduced if there was a need for AIRPO and if so why. The consensus was YES. There were several reasons given to continue:

Networking: establish relations; find out what others are doing

Facilitate communications between system and institutions

Have more regular meetings; more than annually.

Be more Pro-active: Focus inwardly to what can we do for ourselves to make our own areas within our institutions easier.

Gary Blose indicated that regional AIRPO groups might be beneficial. Hudson-Valley had 3 or 4 meeting per year. However, this is geared for the community college level only.

Tom Wright suggested we might consider having each sector rep organize a meeting for that sector in addition to keeping our annual group conference.

Marlene Arno made the suggestion that the individual sector meetings might want to use our AIRPO web site to post their minutes for others to see and possibly use or learn from.

Bruce Szelest suggested 1-day workshops or sessions in conjunction with SUNY Administration. These might include CASA or Assessment outcomes.

Arnie Cohen expounded on 1-day workshops be used for professional development.

Jane Hammond indicated to work for individual sector meetings that the elected sector representatives would be the ones to organize the 1-day sector meetings. She also indicated that the use of the list-serve was another way to gain knowledge and reminded us that 'no question was too dumb.'

Tommy Annas' concerns were timing issues and training issues. The membership participates in improving data; warehouses, surveys with SUNY Administration. Also solutions that work in one place might work in another. We need to improve communication in all sectors to work together.

This topic was tabled due to time constraints.

C) Other:

Thank you's: Jane Hammond presented gifts to various people who worked on this conference and other areas for AIRPO.

Changing of the Guard: The Presidential baton was ceremoniously passed onto Dave Seguin, the 1999-2000 President.

Dave Seguin accepted the baton and asked for suggestions on next year's conference. It was finalized that the Year 2000 meeting would be held in Rochester. Suzanne Johnson and Sherrill Ison volunteered to be the local arrangement chairs. It was also determined that the year 2001 meeting would be hosted by SUNY/Stonybrook.

Meeting Adjourned

The business meeting was moved to be adjourned, seconded and accepted.

Respectfully Submitted,
Catherine J. Alvord, Secretary/Treasurer 1999-00